



European Sled Dog Racing Association

Regulation part I - Statutes & Administrative Regulations

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1 STATUTES

1.1 PREAMBLE

- A. The European Sled Dog Racing Association (ESDRA) is a union of European associations promoting sled dog sports and associated disciplines.
- B. As top-organization for these associations ESDRA strives to guarantee the uniform development of the sled dog sport in Europe. The autonomy of the member associations, within the limits of these Statutes, is guaranteed.
- C. ESDRA is the working gremium of these organizations for carrying out the European Championships.
- D. The finances of ESDRA shall be set up so that the uniformity of the sport and the effectuation of the European Championships can be financially realized.
- E. ESDRA strives to collaborate on an equal basis with other international organizations having as their objective the promotion of the sled dog sports.

1.2 ARTICLES

1.2.1 NAME AND SEAT.

The name of the federation shall be European Sled Dog Racing Association (ESDRA). Its seat is in Switzerland, unless the Congress shall otherwise so decide.

1.2.2 AIMS AND DUTIES.

1.2.2.1 ESDRA represents those European organizations promoting sled dog sports and associated disciplines recognized by ESDRA as being within the range of activities within the continent. The association is a non-profit-making organization, and is politically and confession neutral.

1.2.2.2 The duties of ESDRA are:

1.2.2.2.1 Promoting the sled dog sport.

1.2.2.2.2 Seeing to it that uniform race rules are employed by the member associations.

1.2.2.2.3 Effectuating the European Championships.

1.2.2.2.4 Promoting friendly relationships among the member associations.

1.2.2.2.5 Observing and promoting animal welfare.

1.2.2.2.6 Clarifying liability and other insurance questions.

1.2.2.3 The ESDRA shall by no means, or by any occasion perform or support rules and regulations which:

- discriminate any competitor for racial, political or confessional reasons.
- discriminate any dog or team because of breed or non-registration.

1.2.3 MEMBERSHIP

1.2.3.1 Only national associations with the sole aim of promoting sled dog sports in Europe may be granted membership in the ESDRA.

1.2.3.1.1 Only one organization per country shall be accepted as member of ESDRA. The national organization which ESDRA recognizes as representing the majority of the sled dog drivers within its country shall be granted membership.

1.2.3.1.2 "Trail Club of Europe" shall be recognized as an international sled dog sport promoting organization, and to be accepted as a member of ESDRA. *1

1.2.3.2 MEMBERSHIP CATEGORIES

1.2.3.2.1 FULL MEMBERSHIP



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- 1.2.3.2.1.1 Full members agree to pay the full yearly membership fees established by the Congress as per §1.2.4.2 of these Statutes.
- 1.2.3.2.1.2 Full Members in good standing shall enjoy all services provided by the ESDRA, including the right to vote at the annual Congress and to send national teams to the European Championships in accordance with the requirements established in the ESDRA sports regulations.
- 1.2.3.2.2 PROSPECTIVE MEMBERSHIP
- 1.2.3.2.2.1 A developing national sports organisation may apply for prospective membership status during its formative years.
- 1.2.3.2.2.2 Organisations approved as prospective members will retain this status for a maximum of three (3) years, with a yearly revision by the ESDRA Board.
- 1.2.3.2.2.3 At such time as the prospective member fulfils all the requirements for full membership, including the requirement for national representation as stipulated in §1.2.3.1.1 above, the Board will propose that the prospective member be admitted to full membership at the following Congress.
- 1.2.3.2.2.4 If, upon expiration of the three-year probation period, the prospective member has not met the requirements for full membership, its membership will be automatically cancelled.
- a) The prospective member may apply for extension of the probation period. Acceptation of the application and the duration of the extension will be decided by the ESDRA Congress.
- b) Applications for extension must be received by the ESDRA President no later than six (6) weeks before the end of the first probation period.
- 1.2.3.2.2.5 The prospective member will benefit from a reduced membership fee, to be established by the Congress as per §1.2.4.2 of these Statutes.
- 1.2.3.2.2.6 Prospective members will enjoy the same ESDRA sports services as Full Members, but may not hold any votes at the annual Congress. They may however attend the Congress, and will have the right to submit motions and to be heard during the debates.
- 1.2.3.2.3 ASSOCIATE MEMBERSHIP
- 1.2.3.2.3.1 Groups or associations sympathizing with the sled dog sport may apply for associate membership.
- 1.2.3.2.3.2 Associate members agree to pay the membership fee, to be established by the Congress as per §1.2.4.2 of these Statutes.
- 1.2.3.2.3.3 Associate members may attend the Congress, and will have the right to submit motions and to be heard during the debates. *2
- 1.2.3.3 APPLICATION REQUIREMENTS
- 1.2.3.3.1 A national sled dog organization must submit a written application for membership in its own language as well as in English: Application is to be made to the office of the president of ESDRA.
- 1.2.3.3.2 The application shall include in the original language plus in English:
- 1.2.3.3.2.1 Recognition and acceptance of the ESDRA Statutes.
- 1.2.3.3.2.2 A copy of the organization's statutes as well as a copy of the race rules used by the organization.
- 1.2.3.3.2.3 A list of clubs associated with the organization as well as a list of the entire membership (individual members).



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1.2.3.3.3 The ESDRA Congress of Delegates shall rule upon the acceptance of an application. Three-fourths majority of the congress is necessary for granting membership.

1.2.3.4 MEMBERSHIP WITHDRAWAL, CANCELLATION, EXPULSION

1.2.3.4.1 Membership may be annulled through withdrawal, cancellation or expulsion.

1.2.3.4.2 An organisation wishing to withdraw its membership shall submit its intention in writing to the office of the President of ESDRA no later than March 1st of the current fiscal year (cf §1.2.3.4.1).

1.2.3.4.3 A membership will be cancelled by the Board of Directors at the end of the annual membership fees, outstanding from the previous year, have not been fully paid. Two warning notices shall be sent prior to cancellation.

The association in question shall have the right to appeal to the Congress of Delegates.

1.2.3.4.4 A member may be expelled as a result of grave violation of the Statutes. The Congress of Delegates shall rule, with a three-fourths majority, on an expulsion.

*1 *The Congress of Delegates 1983 stated that "with the exception of the TCE no other international sled dog racing associations will be accepted as part of ESDRA".*

*2 *The Congress of Delegates 1983 stated that this article does not apply for subgroups of the ESDRA Member Associations.*

1.2.4 FISCAL YEAR AND DUES.

1.2.4.1 The fiscal year begins on the 1st of May and ends on the 30th of April. Dues shall be calculated during the fiscal year.

1.2.4.2 The amount of the yearly dues to be paid by the members shall be set up by the congress. The dues are to remain stable for the following three years, however if the membership fee is not paid by the invoice due date a penalty of 20% for late payment will be applied.

1.2.4.3 Only the capital of the Association is liable.

1.2.5 AGENCIES OF ESDRA.

1.2.5.1 The Congress of Delegates.

1.2.5.2 The Board of Directors.

1.2.5.3 The Auditors.

1.2.6 THE CONGRESS OF DELEGATES.

1.2.6.1 The Congress of Delegates is the ultimate Agency of ESDRA. The Congress is comprised of the Board of Directors and the Delegates from the Member Associations. The right to vote is distributed to the Directors and to the full Member Associations.

1.2.6.1.1 Each full National Member association and the TCE as founding member is allotted two (2) votes at the Congress.

1.2.6.1.2 The casting of the Delegates' votes need not be carried out personally. Vote casting can be transferred from one Delegate to another within an individual association.

1.2.6.2 The Congress has the following duties:

1.2.6.2.1 Electing the Board of Directors and the Auditors.

1.2.6.2.2 Stipulating the budget and the yearly dues.



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- 1.2.6.2.3 Approving the reports of the Board of Directors and the Auditors.
- 1.2.6.2.4 Exonerating the board of directors upon the recommendation of the auditors.
- 1.2.6.2.5 Ratifying the regulations provided for in the Statutes.
- 1.2.6.2.6 Ratifying amendments to the statutes.
- 1.2.6.2.7 Ratifying motions.
- 1.2.6.2.8 Creating committees and commissions.

1.2.7 THE BOARD OF DIRECTORS.

- 1.2.7.1 **The Board of Directors consists of: the President, Treasurer, Secretary and Sports Director. The duties of Vice President will be handled by one of the other Directors with the exception of the President.** The Treasurer's position can be combined with another Director's position, except the President's.
 - 1.2.7.1.1 The President, Vice-President, Treasurer and Secretary shall constitute the Administrative Committee, to deal with the administrative aspects of the ESDRA's business.
 - 1.2.7.1.2 **The Sports Director shall establish a Sports Committee, to be in charge of matters arising from the implementation of the sport. The Sports Director shall propose a number of officers as required in order to carry out the tasks of the Sports Committee, to be approved by the Board.**
- 1.2.7.2 Both the President and the Vice-President, either together or alone, have the authority to act on behalf of ESDRA.
- 1.2.7.3 The Board of Directors is the managing and executing agency of ESDRA. Its duties shall be enumerated in a special regulation, which shall be ratified by the Congress according to Article §1.2.6.2.5 of the Statutes.
- 1.2.7.4 All offices of Directors are honorary. Expenses shall be reimbursed as enumerated in the ESDRA Expenditure Regulation, which shall be ratified by the Congress according to Article §1.2.6.2.5 of the Statutes.
- 1.2.7.5 The Board of Directors may, at its discretion, appoint Officers from outside its own body to be in charge of the daily administration of the ESDRA.
- 1.2.7.6 **REGIONAL REPRESENTATIVES:** The Board may, at its discretion, appoint officers from outside its own body to represent ESDRA within specific geographical regions.
 - 1.2.7.6.1 Regional representatives will be responsible for maintaining contact with the national ESDRA Members in their region, in order to:
 - ensure the distribution of information from and about ESDRA,
 - provide guidance on regulations,
 - assist in locating events worthy of sanctioning and supervise the organization of sanctioned events as per the regulations,
 - assist in coordinating development within their respective regions,
 - perform other duties which may be deemed necessary by the Board.Regional representatives will submit a written report in English on their activities to the Board every three months, or at the Board's request. The representatives will also be invited to the Board meetings, with assistance in travel funding.
 - 1.2.7.6.2 Regional representatives will not have voting privileges on the Board of Directors but are to represent ESDRA and communicate the views and needs of the ESDRA Members in their respective regions. They will report to the Vice President who, in turn, will transmit those views and needs to the Board.

1.2.8 THE AUDITORS.



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- 1.2.8.1 Two Auditors and one reserve Auditor shall be elected from among the Delegates to the Congress. *1
- 1.2.8.2 The Auditors shall examine the financial records. At the end of the fiscal year, they shall present a written report to the congress.
- 1.2.8.3 The Auditors may suggest changes to the Congress, as a result of their findings.
- 1.2.8.4 The office of Auditors is an honorary office. Expenses shall be reimbursed as enumerated in the ESDRA Expenditure Regulation.

**1 The Congress of Delegates 1984 passed a resolution that the association hosting the subsequent Congress of Delegates should appoint the reserve auditor, competent in auditing the books, intended to move up as a full auditor from the next fiscal year on.
The Congress of Delegates 1985 elected one auditor and decided that the association hosting the subsequent Congress of Delegates should appoint the other auditor. Since then no reserve auditor has been elected.*

1.2.9 NOMINATIONS AND ELECTIONS.

- 1.2.9.1 The Congress of Delegates shall, **if requested by one delegate or if there is more than one candidate for a position**, elect the members of the Board of Directors by secret ballot. The duration of the offices of the Directors is two years. **The President and the Secretary shall be elected together in the same year. In the consecutive year the Treasurer and Sports Director shall be elected. The Vice-President shall be designated by the Board of Directors from among its eligible members, for a one-year period.**
- 1.2.9.2 Should a member of the Delegation of a particular association be elected to the Board of Directors, then that association shall send, at the most, one substitute to the Congress. *1
- 1.2.9.3 The Auditors shall be elected by the Congress for the duration of two years. They do not leave office together, but rather in consecutive years. A new Auditor moves up to replace the one having left office.
- 1.2.9.4 An election is effective with an absolute majority. If there are more than two nominees for an office, and no one obtains a majority, there shall be subsequent rounds of voting, with the nominee with the least number of votes from the previous round being excluded from the next round, until a nominee has achieved an absolute majority.

**1 Quote from the minutes of the Congress of Delegates 1983: "In order to prevent an unfair majority balance of the individual associations that are represented by the Board of Directors it was decided that after nominations concerning the Executive Committee (now: Board) of the individual clubs only one delegate can take office. I.e., an ESDRA member association can have maximally three votes in congress."*

1.2.10 MEETINGS AND CONVENTIONS.

- 1.2.10.1 The Congress of Delegates shall convene yearly. It shall meet, at the latest, three months after the end of the fiscal year.
- 1.2.10.1.1 The President of ESDRA shall send an invitation in English to the Delegates. The intended agenda shall accompany the invitation. The invitation shall be sent three months prior to the meeting. The postage date is valid.
- 1.2.10.1.2 Motions (see also chapter III. Requirements for Proposals), to be presented by ESDRA Agencies or ESDRA Member Associations to the Congress, shall be sent to the President of ESDRA. The motions shall be in writing, in English, and shall be in the hands of the President no later than eight weeks prior to the meeting. The



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President, in turn, shall send the motions to all Member Associations no later than four weeks prior to the meeting.

- 1.2.10.2 A special meeting of the Congress shall convene when two-thirds of the Board of Directors or three Member Associations request one. The request shall be submitted in writing, in English, and shall include the reasons for the request. Should such a request be submitted, the special meeting shall convene within two months. An invitation, accompanied by an agenda, shall be submitted at least four weeks before the meeting.
- 1.2.10.3 The Board of Directors shall convene according to necessity. The President shall send out the invitations.
- 1.2.10.4 The Auditors shall examine the financial records on their own competency. Normally, this is done once a year.
- 1.2.10.5 In addition to the agenda, the date, time of day, city or town and location of the meeting shall be included in the invitations to all conventions and meetings.
- 1.2.10.6 In between Congresses, the Board may address questions to the Members and call for a vote.

1.2.11 VOTING, PASSING REGULATIONS AND MINUTES.

- 1.2.11.1 Each director may cast one vote in making regulations and in electing members to ESDRA Agencies. The vote can be cast only personally.
- 1.2.11.2 The delegates to the Congress are allotted votes according to the rules drawn up in Article §1.2.6.1.1 The transfer of votes is permitted within the Congress.
- 1.2.11.3 The Board of Directors is competent to pass regulations when at least half of its members are present. The Administrative and Sports Committees are empowered to make decisions provided no more than one of their members is absent. The Congress is always competent to pass regulations, provided that it has been properly called to convene, in accordance with the rules.
 - 1.2.11.3.1 A vote is carried by a simple majority (most votes), unless otherwise stipulated in the Statutes.
 - 1.2.11.3.2 For regulations amending the Statutes, a two-thirds majority of the Congress is necessary.
 - 1.2.11.3.3 Abstentions count as un-submitted votes.
- 1.2.11.4 Minutes of all conventions and meetings shall be kept, and shall be submitted to all members of Agencies and to the Directors.
- 1.2.11.5 VOTING BY PROXY
 - 1.2.11.5.1 One proxy vote represents the total number of votes per Member (2 votes).
 - 1.2.11.5.2 A delegate from any National Member, and the TCE, may carry proxy for one (1) other National Member.
 - 1.2.11.5.3 Only full proxies will be accepted.
 - 1.2.11.5.4 The proxy authorization must be in writing, shall mention the name of the bearer of the proxy, must be signed by the president of the Member authorizing the proxy, and transferred to the ESDRA President or Secretary before the opening of the Congress.
 - 1.2.11.5.5 A Member of the ESDRA Board may also be a delegate for a National Member and as such may carry proxy for one other National Member.
 - 1.2.11.5.6 A Member of the Board may not carry proxy for another Member of the Board.
- 1.2.11.6 VOTING BETWEEN CONGRESSES
 - 1.2.11.6.1 Voting between Congresses will be carried out by electronic mail.



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- 1.2.11.6.2 The questions to be voted upon will be sent to the e-mail addresses of the Presidents of the Member Federations or their designated representatives.
- 1.2.11.6.3 All e-mails will be considered to have been received and the Member duly notified of the question and pending vote, unless an official notice of non-reception is transmitted.
- 1.2.11.6.4 Votes must be returned within fifteen calendar days to the address indicated in the e-mail.
- 1.2.11.6.5 The majorities for e-mail voting will be the same as those prescribed in the present statutes.

1.2.12 THE EUROPEAN CHAMPIONSHIPS.

- 1.2.12.1 A special regulation governing the European Championships shall be drawn up and ratified by the Congress according to Article §1.2.6.2.5 of the Statutes. *1
 - 1.2.12.2 A two-thirds majority of the Congress is necessary in order to change the above mentioned regulation.
 - 1.2.12.3 Certain exceptions to the above mentioned regulation may be granted by a two-thirds majority of the Board of Directors.
- *1 See ESDRA regulations part IV, chapter 2. European Championships.

1.2.13 PENALTY PROVISIONS.

- 1.2.13.1 A special regulation governing the penalties for offences shall be drawn up and ratified by the Congress according to Article §1.2.6.2.5 of the Statutes.
- 1.2.13.2 A two-thirds majority of the Congress is necessary in order to change the above mentioned regulation.

1.2.14 LIQUIDATION.

- 1.2.14.1 A special Congress, called together specifically for the purpose of the liquidation of the Association, shall decide on this question.
- 1.2.14.2 A three-fourths majority of the Congress is necessary to dissolve ESDRA legally.
- 1.2.14.3 The capital of the Association shall be used for a worthy cause, to be decided by the special Congress.

1.2.15 FINAL STIPULATIONS.

- 1.2.15.1 The invalidity of individual rules of the Statutes does not effect the validity of the other rules. Contestable or invalid rules shall be replaced by valid ones, aimed at suiting all parties involved.
- 1.2.15.2 All lawsuits concerning the Statutes, including any amendments and supplements to the Statutes, shall be taken up in the Court authorized to settle such suits in the area of the Seat of ESDRA. The law of that area in which the Seat is located is the valid law.
- 1.2.15.3 In case of questions concerning the interpretation of the Statutes and Regulations to be ratified according to Article §1.2.6.2.5 as well as the interpretation of minutes of the meetings, the composition in the official ESDRA language (English) is the valid one. The language of the conferences shall be English.



2 POINTS OF ORDER AT THE ESDRA CONGRESS

- A. The presiding officer may announce that no one can speak longer than five minutes at a time without permission from the assembly. He may also announce a maximum number of times one delegate can speak on a question.
- B. The presiding officer may announce that he will "draw the line" during the next speech.
- C. Matters not arising from the agenda may be taken into consideration by the Congress provided two-thirds of the votes present is in favour and the subject does not require more than a simple majority.
- D. Every resolution should be in writing, and the presiding officer has the right to require any motion to be in writing.
- E. Every motion should be seconded by a delegate (from another member association) with voting rights, before taken into consideration by the Congress.
- F. When a motion has been made and seconded, the presiding officer shall either state the question or rule it out of order. The question should preferably also be stated immediately before voting.
- G. A motion may be withdrawn by the mover. A withdrawal of a motion arising from the agenda may be overruled by a simple majority of the Congress.
- H. When voting by show of hands, the presiding officer should require the votes to be given in the following order: - affirmative; - negative; - abstained.
- I. Before the Congress convenes in plenum, it shall meet in three separate sessions, one for off-snow racing, one for Nome Style and one for Nordic Style, each of the sessions to deliberate matters pertaining to their specific styles, in order to submit recommendations to the Congress and/or Board of Directors, whatever is considered to be appropriate.



3 REQUIREMENTS FOR PROPOSALS

- A. All communications, supposed to be taken into consideration by the ESDRA Congress of Delegates, shall contain a clear statement of intent, i.e. a request of what kind of action the proposer (mover) wants the Congress to perform on the subject:
 - a. Amendments to ESDRA Regulations.
 - b. Injunctions (to the Board, Member Assoc.'s or others).
 - c. Recommendations (to the Board, ..., etc.).
- B. Proposals for amendments in ESDRA Regulations shall inform of which regulation in question, which article (or section, etc) and the exact wording of the new text. Proposals for new regulations shall contain the complete wording for such a regulation.
- C. Injunctions shall describe exactly what kind of action is requested and from whom, eventually under which conditions or circumstances the action shall be taken, and an eventual time limit for the action to be performed.
- D. The requirements for recommendations should be the same as for injunctions, when appropriate.



4 REGULATIONS FOR THE ESDRA BOARD OF DIRECTORS.

4.1 GENERAL DIRECTIONS.

- 4.1.1 The duty of the Board of Directors is to settle current affairs according to the decisions of the Congress, the ESDRA Statutes and ESDRA Regulations.
- 4.1.2 The Administrative and Sports Committees have the capacity to make binding decisions, provided these decisions are in accordance with ESDRA Regulations and Congress and Board decisions.
- 4.1.3 If one Committee objects the decision made by the other, the question shall be put before the Board of Directors for a final decision.
- 4.1.4 The Directors shall manage the ESDRA affairs carefully, accurately and economically.
 - 4.1.4.1 The Directors shall make notes of all important ESDRA affairs. By leaving the office the complete notes and correspondences shall be delivered to the successor.
 - 4.1.4.2 Generally the Directors correspond in writing. In emergencies they can make telephone calls.
 - 4.1.4.3 If a majority of the Directors agrees, the Board can vote in writing or by calling. After such voting the President shall inform the members about the voting-results.
- 4.1.5 The Directors shall settle accounts with the Treasurer periodically.
- 4.1.6 The Board of Directors shall edit and publish the official ESDRA-News.

4.2 RULES AMENDMENTS.

- 4.2.1 The Board of Directors may, with a two-thirds majority, perform amendments in the ESDRA Regulations, except for those mentioned in the Statutes Articles §1.2.12 and §1.2.13.
- 4.2.2 In regulations concerning the implementation of competitions, such amendments may only under special circumstances be decided in sessions in between the Congress and the racing season, and will not come into force if 1/3 (one third) of the Member Associations make objections.

4.3 THE DUTIES OF THE PRESIDENT.

- 4.3.1 In addition to his duties as enumerated in the ESDRA Statutes Articles §1.2.7 and §1.2.10, he shall conduct the correspondence with the authorities, the organizations and the ESDRA Members.
- 4.3.2 In special cases he can request the Vice-President to act for him.

4.4 THE DUTIES OF THE VICE-PRESIDENT.

- In addition to his duties as enumerated in the ESDRA Statutes Article §1.2.7, he shall
 - 4.4.1 promote the Public Relations of ESDRA (production of all kind of information, contacts with the press, etc.);
 - 4.4.2 assist the President in conducting the correspondence as settled between them;
 - 4.4.3 act on behalf of ESDRA, if the President is impaired or if the President has requested him to do so.

4.5 THE DUTIES OF THE TREASURER.



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The control of the ESDRA finances is under the competency of the Treasurer.

- 4.5.1 He shall do the book-keeping and store up the administration in accordance with law.
- 4.5.2 He shall make the budget and the financial reports for the Congress.
- 4.5.3 He shall deal with taxes and insurance.

4.6 THE DUTIES OF THE SECRETARY.

The Secretary shall record the minutes of all meetings of the Congress and the Board of Directors. The minutes should hold the substances and the decisions. If the Secretary is impaired, the President has to appoint a person to take the minutes.

- 4.6.1 The minutes of a meeting shall be sent to the Directors no later than four weeks after the meeting. If there are no objections in writing, two weeks after publication, the minutes of the board meetings will be adopted.
- 4.6.2 The minutes of the Congress will be adopted if there are no objections, in writing, four weeks after publication.

4.7 THE DUTIES OF THE SPORTS DIRECTOR.

The Sports Director is responsible for the direct development of all styles of the sport within the Board. All members of the Sports Committee shall assist him in this job. The preparation for and the organization of the EC are under the responsibility of the Sports Director.

- 4.7.1 be the Race Marshal of the European Championships;
- 4.7.2 make up yearly the European schedule of racing events;
- 4.7.3 make a yearly listing of the Europa Cup and the ESDRA seeding list.

4.8 THE DUTIES OF THE DIRECTORS-AT-LARGE.

The Directors-at-Large shall in particular assist the Sports Director in all tasks for which he is responsible.

- 4.8.1 The Directors shall each have responsibility for one of the approved sled dog competition styles, i.e. Off-Snow racing, Nome Style and Nordic Style.
- 4.8.2 Subject to the approval of the Administrative Committee, and upon recommendation from the Sports Director, each Director-at-Large may appoint sub-committees for each of the particular sled dog styles.

4.9 THE BOARD OF DIRECTORS.

The Board of Directors may, at its discretion, and for the present term, distribute the assignments differently as in §1.2.3 through §1.2.8 provided.



5 EXPENDITURE REGULATIONS.

5.1 GENERAL DIRECTIONS.

All offices of the Directors and of the Auditors are honorary.

Expenses, as made for:
official ESDRA-meetings,
the execution of functions as enumerated in the statutes or the regulations for the Board of Directors,
assisting in the organization of the EC's,
will be reimbursed as follows.

5.2 TRAVEL EXPENSES.

Means of conveyance can be chosen.

5.2.1 Costs will be reimbursed, based on the railway rates of the moment (second class + excess fares).

5.2.2 If it takes more than ten hours by train, it is allowed to travel by plane. In this case ESDRA will reimburse the costs on production of the ticket (tourist class).

5.3 HOTEL EXPENSES.

If it is necessary to stay overnight, ESDRA will reimburse the costs of a middle class hotel, including continental breakfast, on production of the hotel bill.

5.4 MEAL EXPENSES.

Meals will be reimbursed at a fixed rate per main meal (luncheon and dinner).

5.5 TRAVEL EXPENSES.

for ESDRA appointed officials at EC's will be reimbursed for 100%. However if the person involved has a private interest in participants (humans and/or dogs), the reimbursement will only be 60%.

6 ESDRA PENALTY PROVISIONS.

6.1 GENERAL PROVISIONS

6.1.1 INTRODUCTORY PROVISIONS.

6.1.1.1 This code applies to all offences, unless otherwise provided.

6.1.1.2 Wherever this code or other regulations mention the word act, it also includes the omission to act, unless otherwise expressly provided or evident from the context.

6.1.2 APPLICABILITY.

6.1.2.1 This code is applicable to acts committed:

6.1.2.1.1 during ESDRA events or in ESDRA relations,

6.1.2.1.2 during Member Associations events or in Member Associations relations, when the association in question reports the act to the ESDRA,

6.1.2.1.3 during other sports events or sports relations, when reported by the organization in question.



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6.1.2.2 This code applies to all organizations, its sub-organizations and individual members, associated to the ESDRA. It also applies to all individuals competing in events given by ESDRA or its associated organizations, regardless of formal membership.

6.1.2.3 When an offence is committed by an individual, this code is also applicable when reported by the organization where said individual was a member at the time of the act.

6.1.3 PENAL INSTANCES.

6.1.3.1 The ESDRA Penal Instances are:

6.1.3.1.1 The Penal Committee, consisting of the President and two Members elected by the Congress. In the question of guilt, its decisions must be unanimous.

6.1.3.1.2 The Appeal Instance is the Board of Directors. In the question of guilt, its decisions must be made with a three-fourths majority.

6.1.3.1.3 The Supreme Instance is the Congress. In the question of guilt, its decisions must be made with a two-thirds majority.

6.1.3.2 The Penal Instances' grounds for their conclusions shall be given in writing.

6.1.3.3 A person involved in a penal case, or who's next of kin is involved, can not take part in the deliberations or decisions in the Instances as mentioned, unless as a witness. If this is the case for the Penal Committee, the Board shall appoint a substitute.

6.1.3.4 An organization involved can not take part in the decisions of the Supreme Instance.

6.1.3.5 The Instance in question can also decide, for just cause, that one of its members may not take part in its deliberations and/or decisions.

6.1.4 PENAL MEASURES.

6.1.4.1 Ordinary punishments are:

6.1.4.1.1 Warning.

6.1.4.1.2 Fines.

6.1.4.1.3 Deprivation of the right to keep offices.

6.1.4.1.4 Deprivation of the right to compete.

6.1.4.1.5 Deprivation of the right to maintain membership.

6.1.4.1.6 Deprivation of the right to perform tasks on behalf of the ESDRA.

6.1.4.1.7 Deprivation of the right to vote.

6.1.4.2 A person may be sentenced to loss of rights in addition to, or instead of, other punishment.

6.1.4.3 Deprivation of rights may be imposed for a limited time, or forever.

6.1.4.4 A deprivation of right becomes effective on the day the sentence becomes final. Before a sentence becomes final, the Instance can decide suspension of rights.

6.1.5 CONDITIONS DETERMINING PUNISHABILITY.

6.1.5.1 The penal provisions of this code apply only to acts committed intentionally or by negligence.

6.1.6 ATTEMPT.

6.1.6.1 An attempt to commit an offence is punishable. An attempt is an act purposively directed at, but falling short of, completion of the offence.



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6.1.6.2 The Attempt is subject to milder punishment than the completed felony; the punishment may be reduced to less than the minimum provided for such an offence or to a milder type of punishment.

6.1.7 COMPLICITY.

6.1.7.1 Complicity is punishable under the same provisions as the act itself.

6.1.8 GROUNDS FOR MITIGATING OR AGGRAVATING PUNISHMENT.

6.1.8.1 Upon conviction of an offence, the Instance may provide in its judgment that the execution of the punishment shall be suspended, unless the concern for general law-abidance or for restraining the convict from further offences requires execution of the punishment, or unless the convict has violated the doping regulations.

6.1.8.2 The Instance may impose conditions for the suspension.

6.1.8.3 The instance may also defer pronouncing sentence, if this is deemed to serve the purpose best.

6.1.8.4 If the convict has previously been sentenced to punishment in the course of five years preceding the offence, the Instance may decide upon suspension only under special circumstances.

6.1.8.5 When the Instance decides upon suspension, it shall, in the judgment, stipulate a probation period.

6.1.8.6 If the convict commits an offence during the probation period and action is started within six months after the expiration of the probation period, the Instance may:

6.1.8.6.1 Specify a combined unconditional punishment for both offences,

6.1.8.6.2 Pronounce a separate unconditional sentence for the new act.

6.1.8.7 If the convict fails to fulfil the conditions provided for suspension, the Instance may, during the probation period, decide that the punishment shall be executed.

6.1.8.8 When a suspended sentence is served on the convict, he shall be acquainted with the meaning of a suspended sentence and with the consequences of not complying with the conditions.

6.1.9 APPEAL.

6.1.9.1 A convict may appeal all decisions concerning his case to a higher Instance. The Instance in question decides whether it should take the appeal into consideration or not.

6.1.9.2 An appeal should be submitted within four weeks after the announcement of the sentence, unless in case of new evidence.



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6.2 OFFENCES

6.2.1 GENERAL PROVISIONS.

- 6.2.1.1 Punishment according to this code may be imposed to individual competitors violating regulations in a manner considered detrimental to the sport or to the ESDRA.
- 6.2.1.2 Punishment according to this code may also be imposed to individuals who, in their capacity as officials or officers, violates regulations in a grave manner or otherwise shows a conduct detrimental to the sport or to the ESDRA, also when they are subject to criminal prosecution for acts committed in their capacity as officials or officers.
- 6.2.1.3 Punishment according to this code may further be imposed to organizations violating regulations in a grave manner or in a way considered detrimental to the sport or to the ESDRA, or proves themselves unable to conduct events in a proper manner.

6.2.2 SPECIAL OFFENCES.

- 6.2.2.1 Doping:
The penalty for doping shall be decided [as per the ESDRA Anti-Doping Regulations \(Regulations Part VI\)](#).

6.2.3 VIOLATION OF RACE RULES.

- 6.2.3.1 The race marshal, the race-giving organization or any race official may report grave rules violations during a race.
- 6.2.3.2 Reports from others than the above mentioned may also be taken into consideration by the ESDRA Penal Instances.
- 6.2.3.3 Penalty according to this section may be imposed if the general provisions in this chapter may be considered violated, and if the offence is so grave that it should imply consequences for the competitor beyond the race. It is immaterial whether the offence is performed before, during or after a race.